

DOT Checklist for Electric Cooperatives

GENERAL DOT REQUIREMENTS—49 CFR 385, 387, 390

1. Does my Cooperative need a USDOT Number? Yes.
 - a. Vehicle has a gross vehicle weight of 10,001 pounds or more; AND
 - b. Is involved in Interstate Commerce—trade, traffic, or transportation between a place in a State and a place outside of such State
 - c. Or is involved solely in Intrastate Commerce

To obtain your U.S. DOT number instantly, file on-line. You can also request an application by Federal Motor Carrier Safety Administration (FMCSA), or by calling the FMCSA office Nebraska (402-437-5986).

2. The DOT number must be displayed on the commercial motor vehicles.
3. Have a copy of the current Federal Motor Carrier Safety Administration rules in the main office.
4. Maintain minimum levels of insurance —see State Patrol packet.
5. UCR/URS registration if operating in INTERSTATE commerce.
 - a. Note, these are two different registrations.

DRIVER QUALIFICATION FILE—49 CFR 391 (Look to Part 391 for employment application content requirements)

1. Keep applications for all employment positions in which an employee will drive a commercial motor vehicle.
2. Maintain a ten year previous employer history for all commercial motor vehicle drivers.
3. Maintain a two year previous employer drug and alcohol result check.
4. Maintain record of Road Test Certificate or CDL.
5. Maintain each CDL driver's current medical card/certificate.
6. Request annual driving records each year from the state licensing agency & keep in the employee file for a period of three years.

DRUG & ALCOHOL—49 CFR 382

1. Pre-employment—must have a negative drug test before driving a commercial motor vehicle.
2. Random program—must randomly test those driving a commercial motor vehicle. 10% of the employees must be tested for alcohol and 25% must be tested for controlled substances.
3. Post-accident—must be alcohol-tested if citation received within eight hours of the accident and must be drug tested if citation received within 32 hours of the accident.
4. Reasonable suspicion—if a commercial motor vehicle driver is suspected of being under the influence of drug or alcohol, test. Supervisors must have one hour of training to recognize signs of being under the influence.
5. Return to duty—if a commercial motor vehicle driver tests positive, then they must have a negative result before driving the commercial motor vehicle again.
6. Follow-up testing required for those with a positive test result.

7. Employer must maintain records of drug and alcohol testing in a secure location with controlled access.

INSPECTION, REPAIR, and MAINTENANCE—49 CFR 396

Must systematically inspect, repair, and maintain, or cause to be systematically inspected, repaired, and maintained, all motor vehicles over 10,000 pounds.

1. Must keep maintenance records/log for each vehicle. Keep records for at least 1 year.
2. Conduct pre-trip & post-trip inspections.
3. Maintain a safety policy stating inspections are to be conducted.
4. Have each vehicle inspected annually. If the Coop believes they can conduct the inspection, then the Coop may self-certify. Otherwise, the vehicles may be taken to any mechanic that conducts annual 13-point inspections. Proof of annual inspections should be kept in the truck.